



**ELEVENTH ANNUAL
Construction Safety Excellence Awards**

To: Chapter Executives
Chapter Safety Professionals
Safety and Health Committee

From: Kevin Cannon
Director, Safety & Health

Subject: 11th Annual Construction Safety Excellence Awards (CSEA)

Date: August 27, 2009

BOTTOM LINE

AGC of America announces its Eleventh Annual Construction Safety Excellence Awards sponsored by Willis. Please visit www.agc.org/CSEA.

The deadline for submitting entries to AGC is **December 4, 2009**.

BACKGROUND:

The Associated General Contractors of America (AGC) Construction Safety Excellence Awards (CSEA) program is the industry's elite safety excellence awards program. AGC's CSEA program recognizes companies that have developed and implemented premier safety and loss prevention programs. The program also showcases companies that have achieved continuous improvements and maintenance of their safety and health management systems. All AGC Chapters are encouraged to submit nominations for each division and occupational category.

CSEA recognizes those construction companies that excel at safety and health performance, examining each candidate's commitment to safety and occupational health management and risk control. AGC's CSEA selection process is comprehensive and includes: the review of a company's commitment to management, active employee participation, safety training, work site hazard identification and control, and safety program innovation.

INTRODUCTION:

The CSEA recognizes those construction companies who excel at safety and health performance. This program closely examines each candidate's commitment to safety and occupational health management and risk control. AGC's CSEA selection process is considerably comprehensive. Judges will look for evidence of company management commitment, active employee

participation, safety training, work site hazard identification and control, and safety program innovation.

Participants will be required to complete the application forms. Chapters will select finalists in each category (if applicable) and submit those recommendations to AGC. Members of the AGC Safety & Health Committee will review the Chapter's submittals during the January meeting. The finalists in each category will compete during the AGC Annual Convention in Orlando, FL. Finalists will have an opportunity to give an oral presentation in front of a panel of judges. If applicable, the first, second and third place awards will be determined after oral presentations. The award winners will be presented at the Willis Safety Awards Breakfast.

AWARD CATEGORIES:

First, Second and Third place Division Awards: Applicants will be competing in each of the following categories: Building, Highway, Heavy, Municipal, Specialty Contractor, and Construction Management.

Grand Award: The Grand Award recipient will be selected from the First place award winners represented in each category. This award is granted to the "Best of the Best" for the Construction Safety Excellence Awards program.

HOW TO ENTER:

Please contact your local AGC Chapter for the application form (a list of Chapters is available on AGC's Web site at www.agc.org). All AGC Chapters play a key role during the CSEA process. AGC members are encouraged to submit a completed application to their local Chapter. Members must be nominated by their home Chapter to be eligible. Companies who operate in multiple states must submit their application to their "home" chapter.

- Contractor members of AGC of America may apply in only one category, please refer to Application: Part I, for the complete list of categories.
- The application is a step-by-step qualification process. All sections of the application must be completed in full to qualify.
- Submit the completed application form as directed to your home AGC Chapter, in accordance with their instructions and requirements. Each Chapter must submit their nominations to AGC no later than 5 p.m. EST, Friday, December 4, 2009.
- A \$200.00 entry fee payable to **AGC of America** is required once the Chapter selects you as a nominee. The entry fee and nomination letter from your Chapter must accompany the completed application during submission to AGC.

CHAPTER NOMINATIONS & RESPONSIBILITIES:

While Chapters have broad discretion to nominate any member they consider as a candidate for each category of the CSEA awards, AGC recommends that Chapters use a process similar to the selection procedures used by AGC of America, including the following:

- Use the same application forms;
- Give both written submittals and live interview presentations;

- Engage an independent panel of judges to select candidates for nomination.

Chapters are recommended to review all applications for content and verification.

Chapters should nominate **no more than TWO applications for each individual category.**

AGC Chapters must forward the following to:

**AGC of America
2300 Wilson Boulevard, Suite 400
Arlington, VA 22201
Attn: Kevin Cannon, Director Safety & Health Services**

Please note: Deadline for submissions is 5 p.m. EST on Friday, December 4, 2009.

- A nomination letter, identifying your Chapter's nominations for CSEA;
- \$200 entry fee per entry; and

Two (2) copies of the completed application forms from the selected nominees

SELECTION OF FINALISTS:

There are four parts to the award selection process:

- Part I. The Quantitative Measures;
- Part II. The Program Evaluation Checklist;
- Part III. The Qualitative essays; and
- Part IV. Finalist Presentations – Finalists will Present to a Panel of Judges at AGC's AGC Annual Convention

The awards program is based around three distinct themes:

1. direct evidence of upper management/owner commitment,
2. worker training, and
3. Active participation throughout the company.

Lost time injury rates and recordable injury rates are important, but the rates will not be the only metric used to determine the winners.

Chapters will select nominations for each category (if applicable) and submit recommendations to AGC; two per category. During the Safety & Health Committee's winter meeting the judges will review all of the nominees' written applications submitted by Chapters. This initial judging process will select the finalists for the CSEA.

AGC will then invite the finalists to make an oral presentation, not to exceed *five (5) minutes*, to a panel of independent judges during the CSEA Final Judging at the AGC Annual Convention in March. The judges will make the final selections, based on the written submissions and the oral presentations. The Grand Award and the First, Second and Third place award winners will be presented (if applicable) in each category during the Willis-sponsored Safety Awards Breakfast at AGC's Annual Convention.

OTHER INSTRUCTIONS:

- Do **not** staple or bind the application pages and summary letters. The materials must be unbound for copying and distribution to the judging panelists.
- Do **not** send copies of your company safety manual, policies, employee handouts, sample checklists, training records, safety training videos, or any other safety-related record or form with your application. **Submittal of this material will result in points deduction on your application.**
- Do **not** send copies of your OSHA 300A Summary Logs or MSHA logs. The summary total information will be requested on the Application, Part I. **Submittal of this material will result in points deduction on your application.**
- Do **not** send advertising literature, flyers, company profile sheets, etc. **Submittal of this material will result in points deduction on your application.**

SCHEDULE & DEADLINES:

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| Contact Chapter | Applicants must submit their applications through their home chapter. Please contact your Chapter for information on the CSEA process. If you do not have an active Safety Director or an active AGC chapter, please refer to the Contact List on the AGC of America CSEA website at www.agc.org/csea . |
| December 4, 2009 | Chapters submit their nominations to AGC of America. |
| January 11-12, 2010 | AGC Safety and Health Committee initial judging and review of nominations submitted by the Chapters. Followed by the selection of award finalists. |
| January 2010 | AGC will notify the finalists in each category. |
| March 15-18, 2010 | Finalists presentations and interviews with the independent judging panel at the AGC of America National Convention in Orlando, FL. |
| March 19, 2010 | Awards ceremony presentation at the Willis-sponsored Safety Awards Breakfast at AGC's Annual Convention in Orlando, FL. |